

## INFORMATION FORM FOR BOARDS AND COMMISSIONS

### **NAME OF BOARD/COMMISSION:**

Maryland Board of Physicians

### **MEMBERSHIP COMPOSITION:**

The membership of the Board is governed by §14-202 of the Health Occupations Article, Annotated Code of Maryland.

### **TOTAL NUMBER: 22**

The Board consists of 22 members appointed by the Governor with the advice of the Secretary and the advice and consent of the Senate.

Of the 22 members, there are 16 professional members, 5 consumer members and 1 public member as described below:

### **PROFESSIONAL MEMBERS: 16**

1. 11 shall be practicing licensed physicians, at least one of whom shall be a doctor of osteopathy;
2. 1 shall be a practicing licensed physician appointed at the Governor's discretion;
3. 1 shall be a representative of the Department nominated by the Secretary;
4. 1 shall be a licensed physician assistant appointed at the Governor's discretion; and
5. 2 shall be practicing licensed physicians with full-time faculty appointments appointed to serve as representatives of academic medical institutions in the State and of whom:
  - A. 1 shall be appointed from a list containing 3 names submitted by the Johns Hopkins University School of Medicine; and
  - B. 1 shall be appointed from a list containing 3 names submitted by the University of Maryland School of Medicine.

### **CONSUMER MEMBERS: 5**

5 shall be consumer members.

A consumer member of the Board may not have a substantial personal, business, professional, or pecuniary connection with a medical field or with an institution of medical education or a health care facility.

### **PUBLIC MEMBER: 1**

1 shall be a public member knowledgeable in risk management or quality assurance matters appointed from a list submitted by the Maryland Hospital Association.

## **Information Form for Boards and Commissions**

### **Page 2**

Additionally, each consumer and public member of the Board:

1. Shall be a member of the general public;
2. Shall be a resident of the State for at least 5 years;
3. May not be or ever have been a physician or in training to become a physician;
4. May not have a household member who is a physician or in training to become a physician;
5. May not have a household member who participates in a commercial or professional field related to medicine; and
6. May not have had within 2 years before appointment a substantial financial interest in a person regulated by the Board.
7. While serving as a member of the Board, each consumer member and the public member shall continue to meet the membership requirements.

### **FULL BOARD MEETINGS:**

2016 – January 27<sup>th</sup> , March 30<sup>th</sup> , June 29<sup>th</sup> and November 30<sup>th</sup>

**DAY:** Wednesday

**TIME:** 9 a.m.- 4 p.m.

**LOCATION:** 4201 Patterson Avenue, Baltimore, MD 21215

### **TWO-PANEL SYSTEM<sup>1</sup>**

Panel A - 2<sup>nd</sup> Wednesday of each month

Panel B - 4<sup>th</sup> Wednesday of each month

Time: 9:00 a.m. - 5:00 p.m.

### **COMMITTEE MEETINGS including frequency:**

The Allied Health Advisory Committees (established by statute) meet as follows:

#### **DAY & TIME:**

- Athletic Trainers (the 2nd Tuesday of every month, 10 a.m. - 12 p.m.)
- Perfusionists (Quarterly, the 1st Thursday of the month, 4 p.m. - 6 p.m.)
- Physician Assistants (the 1st Wednesday of every month, 4 p.m. - 6 p.m.)
- Polysomnographers (the 4th Thursday of every other month, 4 p.m. - 6 p.m.)
- Radiation Therapy, Radiography, Nuclear Medicine Tech, and Radiology Assistant (the 3rd Wednesday of every other month, 4 p.m. - 6 p.m.)
- Respiratory Care Practitioners (Quarterly, the 2nd Thursday of the month, 10 a.m. - 12 p.m.)
- Naturopathic Doctors (the 3rd Friday of every month, 2 p.m. – 5 p.m.)

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<sup>1</sup> Panel meetings are not scheduled during the months the full board meetings are held.

## Information Form for Boards and Commissions

### Page 3

The Ad Hoc Committees (appointed by the Board Chair) meet as follows:

#### DAY & TIME:

- Executive Committee (the 1<sup>st</sup> Wednesday of every month, 8:30 a.m. - 10:00 a.m.)
- Education (as required)
- Legislative (as required)

#### **DETAIL OF MONTHLY TIME COMMITMENT:**

Serving on the Board and its Committees requires the commitment of a significant amount of non-meeting time for review of all case materials, including investigative materials, peer review reports, as well as licensing applications and information on policy matters. **Panel members will be required to read volumes of materials anywhere from 2000-3000 pages for each Panel meeting.** All Board and Committee members are expected to be well-prepared for meetings so that the meeting time can be used most productively and efficiently.

#### **FUNCTION OF BOARD/COMMISSION: (Brief Description)**

The mission of the Board is to assure quality health care in Maryland through efficient licensure and effective discipline of health providers under its jurisdiction, by protecting and educating clients/customers and stakeholders and enforcing the Maryland Medical Practice Act.

The Board is the state agency that licenses, regulates, and disciplines physicians and 11<sup>2</sup> Allied Health professions. The Board investigates all complaints within its jurisdiction. The complaints may be filed by anyone, including but not limited to, patients, other physicians, or persons with direct knowledge of the complaint, as well as the government or private agencies. Complaints can also be anonymous. By law, the Board refers complaints involving standard of care violations for external peer review. During proceedings before the Board or disciplinary panels, the respondent is entitled to be represented by legal counsel. The Board or disciplinary panels determine the disciplinary measures, if any, to be taken.

#### **OTHER DUTIES OF MEMBERS: (Types of Committees, Exams, etc.)**

Board members may be required to represent the Board during the legislative session of the Maryland General Assembly and at various work groups and subcommittees that handle matters that may affect the Board or its licensees.

The Allied Health Committees advise the Board on matters concerning their respective professions. Each Committee is required to submit an Annual Report to the Board.

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<sup>2</sup> In 2016, the Board will begin regulating Naturopathic Doctors.

## Information Form for Boards and Commissions

Page 4

### **BOARD MEMBER COMPENSATION: (Stipend/Travel/Other)**

Board members receive per diem and mileage for meeting attendance and are provided lunch at Panel and Board meetings. The details of the per diem are as follows:

#### Per Diem Compensation for in-person meetings:

Disciplinary Panel Meeting: in-person at 4201 Patterson Avenue - \$250

Board Meeting: in-person at 4201 Patterson Avenue - \$250

Committee Meeting: in-person - \$150

#### Per Diem Compensation for call-in meetings:

Disciplinary Panel Meeting: call-in - \$150

Board Meeting: call-in is not permitted

Committee Meeting: call-in - \$100

The Board Chair receives \$300 per diem for meeting attendance. Allied Health Committee members receive a \$150 per diem as well as mileage for meeting attendance.

Because of quorum requirements, a Board Member assigned to the specific Panel conducting DCCR, hearings, action agenda and IRP duties must be physically present at the meeting and cannot participate telephonically.

In order to be eligible for per diem compensation for a call-in, a Board Member must be on the call for more than 50% of the call, otherwise no per diem compensation will be paid.

Additional information about the Board can be found at the Board's website at:  
<http://www.mbp.state.md.us>

**Additional Relevant Information:** None

**Date:** 2/3/16