

**MARYLAND BOARD OF PHYSICIANS
POLYSOMNOGRAPHY PROFESSIONAL STANDARDS COMMITTEE
OPEN MEETING MINUTES**

Thursday, October 23, 2014, 4:00 p.m., Room 110

PRESENT: Susheel Patil, M.D., Chair, Norman Schubert, RPSG, Theresa Banks, RRT, RPSGT, Helene Emsellem, M.D.

STAFF PRESENT: David Finkler, Esq., Mark Woodard, Policy and Legislation, Phyllis Washington, Allied Health Analyst

ABSENT: Brenda McKinley, Consumer Member, Ellen Douglas Smith, Acting Deputy Director

GUEST: John Mathias, Sleep Services America

CALL TO ORDER

Dr. Patil called the meeting to order at 4:13 p.m.

APPROVAL OF MINUTES

On a motion made by Dr. Emsellem and seconded by Mr. Schubert, the Committee approved the August 28, 2014 open meeting minutes.

LEGISLATIVE REPORT

Mr. Woodard updated the Committee on the polysomnography regulations, alternative pathway to licensure and licensure deadline date extension. He stated that the regulations were published in the October 3, 2014 Maryland Register. There will be a 30-day comment period for interested parties. If there are no objections, Secretary Scharfstein will sign them.

BOARD COUNSEL REPORT

There was nothing to report.

UNFINISHED BUSINESS

Interviews for Vacant Pulmonary Medicine Physician and Licensed Polysomnographer Positions

The Committee reviewed CVs for the vacant pulmonary medicine physician and licensed polysomnographic technologist positions. Due to some of the confidential information, the Committee conducted the interviews and vote on these items in its closed meeting.

Pursuant to Maryland State Government Annotated Code §§10-501 et seq., on a motion made by Mr. Schubert and seconded by Ms. Banks, the Committee unanimously voted to close its meeting on October 23, 2014 at 4:20 p.m. for the purpose of complying with the

Open Meetings Act State Government Article §10-508(A)(1) which requires discussion in closed session regarding personnel matters.

Sample Attestation Letter for Completion of Clinical Hours from a Physician

The Committee discussed creating an attestation letter from a physician for the completion of clinical hours. They will draft a letter of attestation for discussion at their next meeting.

Dr. Emsellem will contact the American Association of Sleep Technologists (AAST) to ask for permission to use their forms for documentation of clinical competencies. Dr. Patil suggested listing the competency forms on the Board's website for adults, pediatrics or both.

Request for Extension of the Licensure Deadline Date – Evaluation of Credentials – Mundayat Jyoti Nair, RPSGT

The Committee reviewed Ms. Nair's request for an extension of the licensure deadline date at their meeting of February 27, 2014. The Committee decided not to make a decision until Ms. Nair provided clinical competencies, the number of prior attempts for taking the Board of Registered Polysomnographic Technologists' RPSGT exam and a death certificate. After Ms. Nair provided the documentation, the Committee recommended approval of an extension based on exceptional circumstances beyond the control of the applicant.

On a motion made by Mr. Schubert and seconded by Dr. Emsellem, the Committee voted to recommend that the Board approve the extension of the licensure deadline date for Ms. Nair.

Request for Extension of the Licensure Deadline Date – Evaluation of Credentials – Dina M. Trammel, RPSGT, EEGT

The Committee reviewed Dina Trammel's credentials. Ms. Trammel applied for licensure as a polysomnographic technologist on June 18, 2014. She requested an extension of the licensure deadline citing that her spouse is in the military and she was subject to travel/live in other states because of his deployments. The Committee determined that Ms. Trammel does not meet the criteria under exceptional circumstances. However, the Committee recommended that Ms. Trammel complete the Accredited Sleep Technologist Education Program (A-STEP) introductory course.

Dr. Patil suggested that once the regulations are passed, the Board needs to clarify on the website the applicant has to complete both parts of the A-STEP program.

There being no further business the meeting was adjourned at 5:58 p.m.

Submitted by:

Phyllis Washington

Phyllis Washington
Allied Health Analyst