

2012 DEADLINE DATES FOR DELEGATION AGREEMENTS WITH ADVANCED DUTIES ONLY

These deadline dates pertain to PAs submitting delegation agreement addendums for advanced duties who are either:

- Employed by an accredited hospital or surgi-center, but the hospital or surgi-center governing body has not approved a delineation of privileges allowing the PA to perform the requested duty (duties): OR
- Private practice, detention center, public health facility, correctional facility.

Deadline Dates

December 16, 2011
 January 18, 2012
 February 22, 2012
 March 21, 2012
 April 18, 2012
 May 23, 2012
 June 27, 2012
 July 18, 2012
 August 22, 2012
 September 19, 2012
 October 24, 2012
 November 16, 2012
December 14, 2012

PAAC Meeting Dates

January 4, 2012
 February 1, 2012
 March 7, 2012
 April 4, 2012
 May 2, 2012
 June 6, 2012
 July 11, 2012
 August 1, 2012
 September 5, 2012
 October 3, 2012
 November 7, 2012
 December 5, 2012
January 2, 2013

Board Meeting Dates

January 25, 2012
 February 22, 2012
 March 28, 2012
 April 25, 2012
 May 23, 2012
 June 27, 2012
 July 25, 2012
 August 22, 2012
 September 26, 2012
 October 24, 2012
 November 14, 2012
 December 19, 2012
January 25, 2013

The Maryland Board of Physicians **must** receive the advanced duties addendum on the published deadline date to be considered for Board approval. **The Board will not accept faxed copies of delegation agreements addendums.**

Reminders for ALL PAs:

1. **Delegation Agreement:** Complete and sign all sections of the delegation agreement (DA) and/or delegation agreement addendum (DAA) for advanced duties. DAs and DAAs may be returned to the PA for the following reasons:
 - a. Incomplete sections;
 - b. Missing signatures;
 - c. A copy of signatures instead of the original signature.

2. **Copies:** BOTH Physician Assistants and Primary Supervising Physicians should keep a copy of the delegation agreement for their records **PRIOR** to mailing. **If you request a copy of the delegation after it was mailed, it may take up to 30 days to receive the copy.**

3. **Delegation Agreement Addendum for Advanced Duties:** Supporting documentation, i.e., description of education, training and experience, certificates, procedure logs, etc., must accompany DDA. *The processing of the DDA will be delayed if the appropriate supporting documentation is not included.*
4. **Approval Letter:** The approval letter will be emailed to the supervising physician and the physician assistant. Please be sure to provide a valid email address.
5. **Prescriptive Authority:** If the primary supervising physician delegates the prescribing of **controlled dangerous substances** to a physician assistant. The physician assistant must:
 - a. Obtain a Maryland Controlled Dangerous Substance (MCDS) license from the Maryland Division of Drug Control; and
 - b. After obtaining an MCDS license, register with the Drug Enforcement Administration (DEA).
6. **Reporting Changes in Employment Status:** Hospitals, related institutions, alternative health care systems, or employers are required to report to the Board any termination of employment of the physician assistant for any reason, including quality of care issues within 5 days of the termination.

Hospitals, related institutions, alternative health care systems, or employers are also required to report to the Board within 5 days any limitation, reductions or other changes of employment of the change of employment that might be grounds for disciplinary actions under Health Occupations Article, §15-314.