

## **2019 LICENSE RENEWAL INFORMATION FOR PERFUSIONIST-ADVANCED**

*For questions, call 410-764-4705 or 1-800-492-6836 ext. 4705, Monday through Friday from 8:00 am to 4:30 pm.*

**License renewal for perfusionist-advanced licensees will begin on December 4, 2019.** In order to maintain an active Maryland license, licensees are required to submit a renewal application and current renewal fee of **\$221.00\*** to the Board by January 31, 2020. The online renewal application is accessible 24 hours a day, 7 days a week on the Board's website, from December 4, 2019 through January 31, 2020. The online system will not be available after January 31, 2020.

### **New Information For Payment of License Renewal Fee**

The Board has *discontinued* accepting checks, money orders and the American Express credit card for payment of license renewal fees. **The \$221.00\* license renewal fee is payable online by Visa or MasterCard credit cards.** The Board cannot accept payment by phone. Check or money order payments mailed to the Board will be returned to sender. This will delay the processing of your renewed license.

*\*This amount represents a fee reduction for all licensees for the next two fiscal years (2020 and 2021). Effective July 1, 2019, the Board will pay the assessment fee to the Maryland Health Care Commission (MHCC) on behalf of the licensee.*

Failure to renew by January 31, 2020, 11:59 p.m. (EST) will result in the termination of your license to practice as a perfusionist-advanced in Maryland. Practitioners who fail to renew by the expiration date must submit an application for reinstatement of their license that will include applying for a new CHRC. If you do not plan to renew your license, no action is required from you.

#### **To login and complete the renewal application, you will need:**

- Your Maryland license number;
- Last 4 digits of your social security number; and
- A Visa or MasterCard credit card.

#### **You cannot access the online application if:**

- Your license is expired. If your license is expired, you must reinstate it. Please download and submit the reinstatement application by using this link [https://www.mbp.state.md.us/forms/perfus\\_rein.pdf](https://www.mbp.state.md.us/forms/perfus_rein.pdf).
- You have an unresolved tax liability issue with the Comptroller's Office of Maryland. If you have an unresolved tax liability, please contact the Maryland Comptroller's Office at 410-974-2432 or 1-888-674-0016. The Board cannot assist you with unresolved tax obligations.

#### **Name Change:**

- You cannot submit a name change in the online application. If you wish to change the name on your license, you must file an allied health name change application *separate from the renewal application*. Please download and submit the name change application using this link [https://www.mbp.state.md.us/forms/ah\\_name\\_chg.pdf](https://www.mbp.state.md.us/forms/ah_name_chg.pdf).

#### **Continuing Education (C.E.) and Audit:**

- To satisfy the continuing education requirement, perfusionists must attest to current certification by the American Board of Cardiovascular Perfusion.

**Note:** Licensees may be randomly selected for continuing education audit by the Board. If you receive a pop-up notice while renewing your license, you are required to send proof of current certification (i.e., a copy of your ABCP certification card) to the Board by February 17, 2020. Please mail **or** fax your documentation to the Board using the address or fax number below.

**Mailing address:**  
Maryland Board of Physicians  
P.O. Box 2571  
Attn: CE Audit  
Baltimore, MD 21215  
**Fax #:** 410-358-1298

**License Printing:**

- After submission of the application and payment, you can immediately print your new license. If a printer is not available, you can return later to print the license as well as a copy of your application and receipt. This function will be available until December 1, 2021. The Board's website will reflect your new expiration date 1 to 2 business days after the Board processes your application.

*For additional information about continuing education or any other information concerning perfusionist licensing, proceed back to our main page, and select Licensure or Access FAQs.*