

2020 PHYSICIAN MEDICAL LICENSE RENEWAL INFORMATION

For questions, call 410-764-4705 or 1-800-492-6836 ext. 4705, Monday through Friday from 8:00 am to 4:30 pm

Biennial license renewal will begin on July 13, 2020, for physicians whose last name begins with the letters A – L and whose license expires on September 30, 2020 (see below). To maintain an active license to practice medicine, physicians are required to submit a renewal application and renewal fee of **\$486.00*** to the Board by September 30, 2020. The online renewal application is accessible 24 hours a day, 7 days a week on the Board's website through September 30, 2020.

**This amount represents a fee reduction for all licensees for the next two fiscal years (2020 and 2021). Effective July 1, 2019, the Board will pay the assessment fee to the Maryland Health Care Commission (MHCC) on behalf of all licensees.*

Extension of Physician License Expiration Date

Under normal circumstances, the online renewal system would close at 11:59 pm (EST) on September 30, 2020; however, pursuant to Governor Hogan's Executive Order of March 12, 2020, the Board will extend the expiration date "to the 30th day after the date by which the state of emergency is terminated and the catastrophic health emergency is rescinded." If you fail to renew your license by this date, the license will expire and you will be required to submit an application for reinstatement that will include applying for a new criminal history records check. If you do not plan to renew your license, no action is required from you.

Physicians who fail to renew their medical licenses are not authorized to practice medicine. *Any person practicing medicine without a license is subject to a civil fine of not more than \$50,000 to be levied by the Board (Md. Code Ann., Health Occ. §§ 14-601, 606).*

To login and complete the renewal application, you need:

- Your Maryland license number;
- Your date of birth;
- The last 4 digits of your social security number;
- Your employer tax ID number, *if applicable*;
- NPI number, *if applicable*;
- Worker's compensation coverage information, *if applicable*;
- To complete the New Physician Orientation (NPO) program, if this is your first renewal after initial licensure.

You cannot access the online application if:

- Your license is expired. If your license is expired, you must apply to reinstate it. Proceed back to the main page and click on [Download Physician Applications](#) to obtain a reinstatement application.
- You have an unresolved tax liability issue with the Maryland Comptroller's Office. Please contact the Maryland Comptroller's Office at 410-974-2432 or 1-888-674-0016. The Board cannot assist you with unresolved tax obligations.

License printing:

- After submission of the application and payment, you will be able to immediately download and print your renewed license. If a printer is not available, you can later return to the Board's website to download and print the license as well as the payment receipt and a copy of the application. You can print an unlimited number of copies of the license.

This function is available only through June 1, 2022. After June 1, 2022, if you need a copy of your license or receipt of payment, you will be required to submit a replacement license application and pay the applicable fee to the Board.

Name change:

- You cannot submit a name change in the online application. If you wish to change the name on your license, you must file a name change application *separately* and follow the instructions. Proceed back to the main page and click on [Download Physician Applications](#) to obtain a name change application.

Continuing medical education (CME) and audit:

- Code of Maryland Regulations (COMAR) 10.32.01.10 requires physicians applying for license renewal to attest to earning at least 50 Category I CME credits during the 2-year period preceding the expiration date of the license.
- The CME requirement is satisfied if this is your first license renewal after initial medical licensure.

CME Audit

You may be randomly selected for CME audit. If you receive a pop-up notice when you login in, you are required to send your CME documentation to the Board no later than 15 days after the license expiration date. Do not send CME documentation to the Board unless selected for audit. You can email, mail or fax your CME documentation to:

Maryland Board of Physicians
P.O. Box 2571, Attn: CME Audit
Baltimore, MD 21215

or

Email: mdh.mbprenewal@maryland.gov

or

Fax #: 410-358-1298

For additional information about continuing medical education or other information concerning physicians, proceed back to our home page and select Licensure or Resources & Information.