



Board of Physicians

Wes Moore, Governor · Aruna Miller, Lt. Governor · Harbhajan Ajrawat, M.D., Chair

Complaint Checklist

The following checklist is designed to assist complainants with collecting the necessary materials needed during the MBP complaint filing process.

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Practitioner/respondent information.

- The type of healthcare practitioner (physician, genetic counselor, radiographer, etc.)
- Practitioner full name (first AND last)
- Practitioner office address, if available
- Practitioner office phone number

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Patient Information.

- Patient full name
- Patient date of birth
- Patient address
- Date the patient was treated
- Patient phone number
- Pharmacy used by patient

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Complainant Information. **If you wish to remain anonymous, do not include this information.*

- Complainant's full name
- Complainant phone number
- Complainant address
- Complainant e-mail address
- Complainant relationship to the patient
- Information on any professional or personal relationships you have with the health care provider
- Information on any other person, provider, or entity with knowledge of your complaint.

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Nature of the Complaint.

Be prepared to describe the event(s) that led to the filing of the complaint in as much detail as possible, including dates and reasons for seeing the healthcare provider

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Supplemental Information.

Including but not limited to medical records, images, and e-mail correspondences.

The Board of Physicians does not investigate nurses or potential violation(s) of the Maryland Nurse Practice Act. To file a complaint against a nurse or allege a violation of the Maryland Nurse Practice Act, please contact the [Maryland Board of Nursing](#).