

**MARYLAND BOARD OF PHYSICIANS
NATUROPATHIC DOCTORS FORMULARY COUNCIL
OPEN MEETING MINUTES
October 18, 2023**

MEMBERS PRESENT VIA ZOOM: Carrie Runde, N.D., Chair, Paul Faust, N.D.; Sadie Peters, M.D., Maryland Department of Health, Public Health Services; Melissa A. Clark, M.D.; Brenda Baker, Consumer Member

MEMBERS ABSENT: Wanda Wicks, M.D.; Matthew Balish, PharmD

STAFF PRESENT VIA ZOOM: David Wagner, Esq., Board Counsel; Matthew Dudzic, Policy and Legislature Manager; Miwa Williams, Administrative Officer

STAFF ABSENT: Ellen Douglas Smith, Deputy Director

CALL TO ORDER:

Dr. Runde called the meeting to order at 11:02 a.m.

APPROVAL OF MINUTES:

On a motion by Dr. Runde and seconded by Dr. Clark, the NDFC voted unanimously to approve the April 19, 2023, minutes with corrections.

LEGISLATIVE, REGULATIONS, AND POLICY UPDATES

Formulary Statute Health Occupations, §14-5F-04.1

The NDFC reviewed the statute.

Regulatory Language for Staggered Terms

The Council agreed on regulatory language for staggered terms for NDFC members. Board Counsel stated that the regulatory language would not require legislative approval. The NDFC reviewed its composition in Health Occupations, §14-5F-04.1(a)(2), which showed that the Board appointed all members except for the Deputy Secretary of Health or the Deputy Secretary's designee. Therefore, this position would not be subject to a term limit.

The NDFC decided that staggered terms would begin in 2025, and the process would be added to the regulations using the following language:

“(1) The term of an appointed member is 4 years.(2) At the end of a term, an appointed member continues to serve until a successor is appointed and qualifies.(3) An individual may be reappointed for a second 4-year term, but may not serve more than two consecutive 4-year terms.(4) The terms of the initial members of the Naturopathic Medicine Formulary Council shall expire as follows:(i) One naturopathic

Naturopathic Doctors Formulary Council

Open Meeting Minutes

Oct 18, 2023

Page 2 of 2

doctor member and one physician member, and the consumer member, in 2025; and(ii) One naturopathic doctor member and one physician member, and the pharmacist member, in 2027.”

Dr. Runde moved to accept the language, and Dr. Faust and Ms. Baker seconded it. The vote was unanimous.

NEW BUSINESS:

Meeting Schedule

The NDFC agreed on April 17, 2024, and/or October 16, 2024, as the next meeting dates.

ADJOURNMENT:

Dr. Runde adjourned the meeting at 11:48 am

Submitted by,

Miwa Williams

Miwa Williams
Administrative Officer